

Privacy statement
Art. 13 GDPR – General Data Protection Regulations (EU/216/679)

Dear Client,

We inform you that in order to establish and execute current contractual relations with you, our organisation holds your data, including those obtained verbally, directly or via third parties, qualified as personal by the GDPR UE 679/2016. In compliance with these regulations we therefore invite you to read the following privacy statement carefully:

1. **Nature of the processed data:** We process your personal and fiscal data of an economic nature, necessary for implementing existing or future contractual relations. We are in possession of some of your data which can be qualified as special (art. 9 of the regulations) or of a juridical nature (art. 10 of the regulations).

2. **Scope of the processing and period during which the data can be kept:** Your data are processed for the entire duration of the contractual relationship and also later for the following purposes:

- a) For contractual requirements, following fulfilments of legal and fiscal obligations provided by laws, regulations and community provisions and for an effective management of financial and commercial relations, aimed at supplying our goods and services;
- b) For commercial information concerning our products, aimed at implementing promotional activities. Such communications can be made through traditional channels such as telephone operators, mailing and fax, or more innovative systems such as social sms and e-mail;
- c) In order to manage accounting or sale statistics, for the purposes of better understanding your needs and improving our products and services;
- d) For studies and market research aimed at discovering customer satisfaction concerning the quality of our products and services.

3. **Processing procedures:** Data are processed via the use of instruments and procedures designed to guarantee their security and confidentiality and may be carried out both using paper supports and through the aid of automated IT means, designed to store, manage and transmit data.

4. **Obligation or option of granting data:** As far as the scopes indicated in a) are concerned, the granting of data is obligatory in order to fulfil legal obligations; failure on your part to provide them makes it impossible to establish or pursue the relationship, within the limits that such data are necessary for its execution. For the purposes specified in points b), c) and d) on the other hand, providing the data is optional. Refusal to supply data makes it impossible to use services aimed at constant updating of new products and ventures promoted by the company.

5. **Sphere of knowledge of your data:** The following categories of subjects may become aware of your data: Data Controller, Data Processor, nominated in writing by the writing company, partners, personnel assigned to accounting and invoicing, commercial personnel, our consultants, in the capacity of external processors, within the limits necessary for carrying out their assignment at our organisation, subject to our letter of appointment which imposes the duty of confidentiality and security, as well as subjects who need to access your data for legal consultancies, with aim supplementary to the relationship which exists between yourself and us, such as the execution of existing contracts, within the limits strictly necessary for carrying out the supplementary tasks assigned to them.

6. **Communication and circulation:** We shall not circulate your data to non-specified subjects through making them available or through consultation.

We may communicate your data, as far as their respective and specific area of competence is concerned, to Authorities and in general to any public or private subject with respect to which there is an obligation for us (or option recognised by the law or by secondary or community provisions) or need for communication.

7. **Your rights:** Articles 15 to 22 of GDPR UE 679/2016 grant you specific rights. In particular, you may obtain confirmation of the existence or non-existence of personal data which concerns you and the communication of such data and such purposes on which the processing is based. Moreover, you may obtain cancellation, transformation into anonymous form or blockage of the processed data in breach of the law, as well as updating, correction or, if you so wish, integration of data. You may object, on legitimate grounds to the processing itself. We ask you kindly to notify the Data Processor immediately about any change in your personal data so that he may fulfil art. 11, letter (c) of said provisions, which require that the collected data are exact and, therefore, up-to-date.

The Data Controller is **ZAMBELLO riduttori srl**, the Data Processor is **Mr. Zambello Alessandro**.